How to accept your residence offer and admission offer in Bear Tracks.

Please note: this Guide Book is only applicable to first year students who applied for residence.

Augustana applicants: This residence offer is only for programs located on an Edmonton campus. First year Augustana students are required to stay in residence at Augustana. See your To Do List for residence instructions.

1) Log in to Bear Tracks.

2) Upon login, you will be directed to the Application Status page where you will see a list of your program choices and your residence offer.

3) In order to accept your offer of admission, you must first make a Residence Offer selection.

If you attempt to select ‘Accept Admission Offer’ before making a selection on the Residence Offer, the following pop up will appear.
4) In the Residence Offer box, accept/decline your residence offer. You will be informed of your residence offer decision and prompted to confirm your selection.

5) To save and submit your residence offer decision, you must click ‘Accept Admission Offer.’
6) If you are required to pay the Tuition Deposit, you will be directed to the Make a Payment page.

7) Click “Make a Payment” ($500.00 will automatically appear as the transaction amount).

8) Complete the transaction using Interac Online. (For alternative payment methods, please see Student Tuition Payment Options).

Please note: Depending on the time of day that your payment is processed, there may be a delay in updating Bear Tracks.

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9) After the Residence Offer has been accepted/declined and the Admission Offer has been accepted, the Application Status page will be updated.

Multiple Program Offers

If you have multiple program offers, you only have to submit your Residence Offer decision one time.

You may choose to decline an admission offer for one program without making a Residence offer decision. As long as there is at least one admitted program in the Application Status page, the Residence Offer is available.
First Year Student Guaranteed Housing

In order to be eligible for a guaranteed spot in residence for the Fall term, you must meet a number of criteria.

You must be a first-year student, apply by April 30, AND meet the following criteria:

- 21 or under as of contract start date, AND;
- Is applying for programs located on an Edmonton campus, AND;
- A current high school student or a person who has finished high school and has never taken any post-secondary courses, OR;
- A current high school student concurrently taking courses at an accredited post-secondary institution, e.g. Dual Credit, Project Tomorrow, OR;
- A high school graduate taking only high school courses at a post-secondary institution, OR;
- A high school graduate who has attended a non-accredited post-secondary institution, OR;

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• A high school graduate who has applied to the Fall Term, but has submitted a second application to take courses through Open Studies in the Spring/Summer Terms.

If you mistakenly identified as an eligible first year student when you applied for residence, you will see the message below. If you wish to live in residence, please contact housing@ualberta.ca.

Residence Offer

Thank you for your interest in residence. Since you are not considered a first year student, you are not guaranteed housing at this time. Please contact Residence Services at housing@ualberta.ca.